



Utility Application

Bylaw No: 001-2019

Between
Town of Athabasca
-and-
Property Owner

Property Owner Name

Utility Account

Property Service Address

Home/Cell Phone

Owner(s) Mailing Address ☐ As above or

Effective Date

Email

Would you like to opt out of receiving a paper bill through the mail and register for E-Billing: ☐ Yes ☐ No

Optional - Information about any tenants of this property (Residential or Commercial) - If you wish to have the account put in the name Tenant and/or a copy of the monthly billing sent to the Property Manager, please complete the following:

Tenant Information

Tenant Name: (Last, First)

Tenant Mailing Address w/Postal Code

Tenant Date of Occupancy

Tenant Telephone and/or Tenant Email

Property Manager Information

Property Manager Name: (Last, First)

Property Manager Mailing Address w/Postal Code

Property Manager Telephone

Property Manager Email

Property Owner Acknowledgement

- 1.) All new accounts are subject to a \$50.00 administration fee.
- 2.) A registered Property Owner is not relieved from paying the applicable Utility Services Charges by reason of non-receipt of an invoice for that charge.
- 3.) It is understood and agreed by the Property Owner that if the utility account remains unpaid, after the the due date, a 3.5% penalty shall apply. A reminder letter will be sent and if they are still unpaid after an additional 10 (ten) business days, the outstanding balance plus a \$50.00 Administration Fee shall be transferred to the taxes as pursuant to the Municipal Government Act, Section 553.
- 4.) The undersigned Property Owner Agrees to notify the Town office promptly when there are changes to the information herein.
- 5.) Non-sufficient funds (NSF) charges in the amount \$25.00 per incident.
- 6.) All regulations set out in Bylaw 001-2019, may be amended from time to time, are to be adhered to.

I/we the undersigned(s), have read and agree to the terms specified in this agreement.
This agreement is not transferrable.

Dated this _____ day of _____, 20_____.

Property Owner/Tenant

Property Owner/Manager

Town of Athabasca Representative

Tax Roll

Please Note:

*The personal information requested on this form is being collected by Municipal Operations as required by the Town of Athabasca, under the authority of the Freedom and Protection of Privacy Act FOIP Act Section 33(c).
If you have any questions about the collection or use of your personal information, contact the Town of Athabasca coordinat FOIP Coordinator at 780-675-2063.*

Please email completed form to melissay@athabasca.ca